

## **CNC** Programmer

## **Employer**

Galaxy Technologies 1111 Industrial Road Winfield, KS 67156 620-221-6262

## Job Description

Creates quality products by creating programs for CNC machinery. Works under general supervision.

Essential Functions include the following. Other duties may be assigned.

- 1. Creates and generates CNC programs for assigned jobs.
- 2. Capable of creating 3D surface geometry. Patch holes and create support surfaces for tool paths.
- 3. Ensures quality standards by following jobs through on machines.
- 4. Ensures quality production by inspecting parts and tracking job progress, materials and tooling.
- Communicates job specifics with other departments and coworkers including program managers, programmers, and night shift. Communicates with operators to answer questions and provide prints, work instructions, job details, and programs.
- 6. Checks and verifies programs in Vericut when applicable.
- 7. Proficient in MASTERCAM and TEBIS.
- 8. Checks prints to model and examines statement of work.
- 9. Properly file programs and maintain file storage by backing up and archiving files and completed jobs.
- 10. Becomes familiar with the quality system requirements as they pertain to the department.
- 11. Maintains safe and clean working environment by complying with procedures, rules and regulations. Secures tools, materials and equipment at end of day.
- 12. Contributes to team effort by actively participating in team meetings.
- 13. Provides assistance to coworkers and other departments.

**Qualifications and Requirements:** To perform this job successfully, an individual must be able to perform each essential duty satisfactorily. The requirements listed below are representative of the knowledge, skill, and/or ability required. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

- High school diploma or equivalent, plus a minimum of three years programming and machining orotherrelated experience generally required.
- Ability to sufficiently communicate detailed information to customers, coworkers and management using good written and verbal communication skills.
- Ability to interact in a positive and professional manner to develop and maintain strong working relationships with customers, coworkers and management.
- Ability to read and interpret documents such as blueprints, procedure manuals and job instructions.

- Ability to add, subtract, multiply, and divide in all units of measure, using whole numbers, common fractions, and decimals. Ability to calculate figures and amounts such as proportions and percentages.
- Ability to apply common sense understanding to carry out instructions furnished in written, oral, or diagram form.
- Ability to manage time effectively and prioritize tasks to meet deadlines.

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